



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY FIRES CENTER OF EXCELLENCE AND FORT SILL
455 MCNAIR AVENUE, SUITE 100
FORT SILL, OKLAHOMA 73503

S: 1 Oct 13

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7 May 2013

MEMORANDUM OF INSTRUCTION

SUBJECT: 2013 Red Book Submissions – *Fires Bulletin*

1. The annual Red Book is the Fires commander's opportunity to inform the Fires community of what his/her Soldiers have accomplished during the past year. You can view previous editions at <http://sill-www.army.mil/firesbulletin/>.

2. Purpose. This memorandum defines the requirements, responsibilities, and timelines necessary for the *Fires Bulletin* staff to effectively prepare, plan, and execute the publication of the 2013 Red Book—*Fires Bulletin* in order to meet publication deadlines.

3. General.

a. The 2013 Red Book will highlight FA, ADA and USMC unit activities at the division level and lower (as applicable), for active duty, National Guard and Reserves. Unit submissions should capture significant events, such as deployments, training, etc., for the past year (January-December 2013), and are limited to approximately 250 words per battalion-sized organization. Submissions should not include MWR events or unit functions such as St. Barbara's balls.

b. An example of an appropriate submission is below:

5th Battalion, 5th Air Defense Artillery Regiment, *Dragon Slayers*, Joint Base Lewis-McChord, Washington

“Soldiers from the 5th Battalion, 5th Air Defense Artillery, *Dragon Slayers*, redeployed to Joint Base Lewis-McChord, Wash., following their mission in support of Operation Iraqi Freedom, and Operation New Dawn, where they were responsible for counter-rocket, artillery, and mortar, (C-RAM) operations across operating bases in Iraq.

In March of 2011, the battalion reorganized into an Avenger battalion to align with its original mission. In July of 2011, the battalion, again, reorganized into a C-RAM unit. The battalion is currently focused on individual and platoon level training with their new equipment and mission. Additionally, the battalion is

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moving into new facilities on Joint Base Lewis-McChord and building a C-RAM training laboratory designed to facilitate crew training.

While the battalion is refocusing its mission, members are continuing to build relationships with the local community by partnering with Beachwood Elementary School on Joint Base Lewis-McChord.

The battalion is currently in the training phase of Army Force Generation and continues to prepare for future operations.”

4. Responsibilities. The *Fires Bulletin* staff, with support from FCoE STRATCOM, will publish a detailed list of responsibilities to include:

- (a) Publish MOI
- (b) Provide updates to both senior leaders as required
- (c) Serve as a point of contact for all submissions
- (d) Format and design the 2013 Red Book for printing and distribution, both hard copy and online version
- (e) Update the *Fires Bulletin* website after publication of the 2013 Red Book

5. Deadlines and Submission Instructions. Suspense: 1 October 2013.

a. Deadline for unit submissions is 1 October 2013. Space in the *Fires Bulletin* is limited, and although we make a concerted effort to publish all input, units not meeting suspense dates will be considered on a space available basis.

b. Submissions are published on a ‘first-come, first-served’ basis and are limited to 250 words per organization. Submissions not meeting the 250 word limit will be returned to the unit or edited by the staff as time allows.

c. The highest level unit is responsible for facilitating their organization’s submission as a whole; however, to ensure as many Fires units as possible are represented in the Red Book, we will accept input from all levels of command. Again, we request you provide a copy of your input to your higher headquarters for accountability purposes

d. Provide unit write-up in a Microsoft Word document ONLY, in paragraph format. PowerPoint or bullet-type of submissions are not acceptable. Again, please limit submissions to 250 words per organizational element.

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e. Provide unit nicknames, unit mottos, unit websites and/or a Facebook page URLs to include in the article. All submissions should be emailed to the *Fires Bulletin* at fires.bulletin@us.army.mil. Submissions must be clearly marked as “2013 RED BOOK – *ADD YOUR UNIT DESIGNATOR/NAME HERE.*”

f. **Photo submissions.** DO NOT embed photos within the Word document. The original photo files must be attached SEPARATELY as .jpg, .png, or .tiff files in an e-mail to fires.bulletin@us.army.mil. You may also use the ARMDEC SAFE site to upload photos at <https://safe.amrdec.army.mil/SAFE2/>. Photo submissions must be clearly marked as “2013 RED BOOK PHOTOS – *ADD YOUR UNIT DESIGNATOR/NAME HERE.*” Include all photo caption information: who (names of people in the photo), what (type of equipment, name of exercise supported, etc.), when and where the action in the photo took place. Include who took the photo (the photographer's first and last name, rank and unit) to ensure appropriate photo credit.

g. Unit Maps: All unit location maps must be updated with current information. They are currently listed online as “Active Army and USMC FA and Army ADA in CONUS,” “ARNG and USMCR FA and ARNG ADA in CONUS,” and “Active Army and USMC FA, Active Army and ARNG-ADA in OCONUS.” If your unit information is listed incorrectly, please send an email to fires.bulletin@us.army.mil with updated information (full unit name, active or ARNG and location) clearly marked “2013 RED BOOK MAP – *Add Your Unit Designator/Name Here.*”

6. Point of contact for this memorandum is Paul Jiron, Assistant Editor, 580-442-5121, or Jennifer McFadden, Managing Editor, 580-442-6806, (DSN 639).

BRIAN W. ADAMS
LTC, AD
Director, FCoE STRATCOM

Field Artillery:
CDR, 1st AD
CDR, 1st Cavalry Division
CDR, 1st Infantry Division
CDR, 2nd Infantry Division

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CDR, 3rd Infantry Division
CDR, 4th Infantry Division
CDR, 7th Infantry Division
CDR, 10th Mountain Division
CDR, 25th Infantry Division
CDR, 82nd Airborne Division
CDR, 101st Airborne Division
CDR, 17th Fires Brigade
CDR, 18th Fires Brigade
CDR, 41st Fires Brigade
CDR, 75th Fires Brigade
CDR, 210th Fires Brigade
CDR, 212th Fires Brigade
CDR, 214th Fires Brigade
CDR, 428th F A Brigade
CDR, 434th FA Brigade
CDR, 4-319th FA
CDR, 2nd Stryker Cavalry Regiment
CDR, 1-177th FA
CDR, 1-184th FA
CDR, 3rd ACR
CDR, I Corps JFC
CDR, III Corps JFC
CDR, V Corps JFC
CDR, 18th Airborne Corps JFC
CDR, First Army
CDR, 72nd FA BDE
CDR, 402nd FA BDE
CDR, 479th FA BDE
CDR, 1st BCD
CDR, 2nd BCD
CDR, 3rd BCD
CDR, 4th BCD
CDR, 5th BCD
CDR, 19th BCD

US Marine Corps:

CDR, 10th Marine Regiment
CDR, 11th Marine Regiment

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CDR, 12th Marine Regiment

CDR, MARDET

Air Defense Artillery:

CDR, 11th ADA BDE

CDR, 31st ADA BDE

CDR, 108th ADA BDE

CDR, 94TH AAMDC

CDR, 1-1 ADA (PAC-3)

CDR, 30thADA BDE

CDR, 35th ADA BDE

CDR, 69th ADA BDE

CDR, 10th AAMDC

ARNG, Field Artillery:

CDR, 28TH ID

CDR, 29TH ID

CDR, 34TH ID

CDR, 35TH ID

CDR, 36TH ID

CDR, 38TH ID

CDR, 40TH ID

CDR, 42ND ID

CDR, 11TH ACR

CDR, 45th Fires BDE

CDR, 65th FIB

CDR, 115th Fires BDE

CDR, 138th Fires BDE

CDR, 142nd Fires BDE

CDR, 169th Fires BDE

CDR, 197th Fires BDE

CDR, I CORPS JFC

CDR, ARNG FA SME CELL

CDR, 1-139 RTI

CDR, 1-101 RTI

CDR, 2-254 RTI

CDR, 1-189 RTI

CDR, 136 RTI

CDR, 235 RTI

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CDR, 1-238 RTI

CDR, 4-166 RTI

CDR, 2-233 RTI

CDR, 1-426 RTI

CDR, 195 RTI

CDR, 3-640 RTI

CDR, 196 RTI

CDR, 1-213 RTI

USMC Reserve Artillery:

CDR, USMCR, 14th REG, 4th DIV

ARNG, Air Defense Artillery:

CDR, 49th MD BN

CDR, Missile Defense Element (FWD)

CDR, 100th Missile Defense Brigade

CDR, 211TH REG

CDR, 1-188th MAMD

CDR, 174th ADA BDE

CDR, NCR-IADS

CDR, 263rd AAMDC

CDR, 164th ADA BDE

CDR, 1-204th ADA

National Guard Liaison Office

Bldg 455, McNair Hall

(ATTN: COL Caviness)